

**GOVERNMENT OF ASSAM
REVENUE & D.M. DEPARTMENT: REFORMS BRANCH
DISPUR, GUWAHATI – 781 006**

No. RDM-12011(17)/5/2022-LR-REV-R&DM/97 (e-file no: 234314).

Dated Dispur, the 11th November, 2022.

NOTIFICATION

Declaration of services under Revenue & DM Department as per provision of the Assam Right to Public Services Act, 2012

With a view to provide the delivery of Public Service to the eligible citizens within stipulated time limit the following service of the Revenue & DM Department has been notified under section 4 of the Assam Right to Public Services Act, 2012

Service Name: Settlement of hereditary land of Tribal communities

The ALRR, 1886 was amended in 1947 by adding a new chapter titled Chapter-X which brought about significant changes in regulating land rights in the Protected Belts & Blocks. The settlement of waste land for ordinary cultivation in tribal belt or block is according to the State policy and procedure while considering the bonafide needs of the permanently residing notified classes as per Chapter -X, ALRR, 1886. Outside the tribal belt or block, the settlement of land is governed by the Land Policy, 2019 with respect to the maximum limit of 7 bighas for ordinary cultivation and 1 bigha for homestead purpose in rural areas.

For settlement of hereditary land of tribal communities in excess of the above-mentioned limits upto 50 bighas, suitable changes in Land Policy, 2019 brought in as one – time measure with sunset clause for the implementation period of Mission Basundhara 2.0.

Designated Public Servant (DPS):

Deputy Commissioner

Procedural Steps

1. The applications will be submitted online along with the required documents by self or through PFC/CSC available across Assam.
2. Before submitting the online application form, the applicant needs to complete the e-KYC process through Aadhaar or PAN Card or Driving License on voluntary basis.
3. On Receipt of the Application, Lot Mandal physically verifies the scheduled land for confirmation of possession of the land, takes the geo tagged photograph of the schedule land and forwards the online report in Dharitree to the Circle Officer.
4. Circle Officer verifies the application and forwards to the Deputy Commissioner for further processing.
5. Deputy Commissioner verifies the Field Report submitted by LM along with the remarks from CO and if satisfied the proposal is then placed before SDLAC.

6. Upon receiving recommendation from SDLAC, DC forwards the proposals to the Circle Officer for premium realization and record correction.
7. Accordingly, CO makes the correction and updates the land record.
8. Finally, DC receives the updated record for signature and issuance of periodic patta.

Documents to be annexed with Application

1. Proof of hereditary land
2. Touzi bahira receipt (If any)/Bedakhali Jorimona paid receipt (If any).
3. Gaon Pradhan Certificate

User Fees:

User fees of Rs 50/-

Citizen Charter: Annexure-II.

(Gyanendra Dev Tripathi, IAS)
Commissioner & Secretary to the Govt. of Assam
Revenue & Disaster Management Department
Dispur, Guwahati – 6.

Memo No. RDM-12011(17)/5/2022-LR-REV-R&DM/97 (e-file no: 234314).

Dated Dispur, the 11th November, 2022.

Copy to for kind information:

1. The Chairman, Assam Board of Revenue, Pan Bazaar, Guwahati-01.
2. The Principal Secretary to the Govt. Of Assam, Administrative Reforms & Training Deptt., Dispur, Ghy-06.
3. The Principal Secretary to the Autonomous Council (KAAC, DHAC/BTC).
4. All Commissioners of Divisions.
5. The Director of Land Records & Survey etc., Assam, Rupnagar, Ghy-32.
6. The Inspector General of Registration, Assam, Rupnagar, Ghy-32.
7. The Deputy Commissioners (All Districts)/ Settlement Officers.
8. The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
9. All Sub-Divisional Officers(Civil).
10. All Circle Officers.
11. All Sub-Registrars.

By orders etc.,

Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department
Dispur, Guwahati – 6.

Annexure-II**Citizen Charter**

Notified Public Service	Designated Public Servant (DPS)	Designation of Appellate Authority	Documents to be enclosed along with the Application	User Fees
Settlement of hereditary land of Tribal communities.	Deputy Commissioner	Commissioner & Secretary, Revenue & DM	<ol style="list-style-type: none">1. Proof of hereditary land2. Touzi bahira receipt (If any). /Bedakhali Jorimona paid receipt (If any).3. Gaon Pradhan Certificate	Rs 50/-