

**GOVERNMENT OF ASSAM
REVENUE & D.M. DEPARTMENT: REFORMS BRANCH
DISPUR, GUWAHATI – 781 006**

No. RDM-12011(17)/5/2022-LR-REV-R&DM/99 (e-file no: 234314).

Dated Dispur, the 11th November, 2022.

NOTIFICATION

Declaration of services under Revenue & DM Department as per provision of the Assam Right to Public Services Act, 2012

With a view to provide the delivery of Public Service to the eligible citizens within stipulated time limit the following service of the Revenue & DM Department has been notified under section 4 of the Assam Right to Public Services Act, 2012

Service Name: Conferring ownership rights to Occupancy Tenants

The Assam (Temporary Settled Areas) Tenancy Act, 1971 was passed to provide ownership rights to tenants who cultivate or holds lands of another person. There are many tenants yet to get the ownership right in spite of there being no dispute over those lands. Therefore, the service of conferring ownership rights to occupancy tenants will include those undisputed cases for providing ownership right.

Conferring ownership rights to Occupancy Tenants can be done in accordance with section 23 of the Assam (Temporary Settled Areas) Tenancy Act, 1971, where an occupancy tenant can apply for acquiring ownership rights. On receiving such an application, the Deputy Commissioner gives notice to the landlord and other persons having interest in the land & hear the objections if any. Then determine the amount of compensation (section 26 (1)) i.e., 50 times the full revenue rate.

The occupancy tenant deposits the compensation amount within 30 days of such determination (section 26 (2) (b)).

On deposition of full compensation the Deputy Commissioner issues to the tenant an ownership certificate and correct revenue records by deleting the landlords name (section 26 (4) (b)).

The Deputy Commissioner will pay the compensation to the person entitled to receive it within 3 months from the date of determination (section 26 (3)).

Eligibility Criteria:

1. Occupancy tenant personally cultivates the land.
2. The name of the occupancy tenant should be recorded in the Column 9 of the Chitha.
3. The occupancy tenant should have the Raiyati Khatian issued by Government.

Designated Public Servant (DPS):

Deputy Commissioner.

Procedural Steps

1. The applications will be submitted online along with the required documents by self or through PFC/CSC available across Assam.
2. Before submitting the online application form, the applicant needs to complete the e-KYC process through Aadhaar or PAN Card or Driving License on

voluntary basis. The land of which details are present in Rayati Khatian only can be applied for acquiring ownership rights.

3. On Receipt of the Application, Lot Mandal physically verifies the scheduled land for confirmation of possession of the land, takes the geo tagged photograph of the schedule land and forwards the online report in Dharitree to the Circle Officer.
4. Circle Officer then verifies the application along with LM report and forwards the proposal to Deputy Commissioner.
5. The Deputy Commissioner generates notice to the landlord and the tenant and conducts the hearing. Objection if any needs to be raised within 30 days.
6. Deputy Commissioner sends payment notice to applicant for payment of compensation amount. On receiving the compensation, the Deputy Commissioner forwards it to the Circle officer for further processing.
7. The Circle Officer, processes for converting to PP and forwards to the Deputy Commissioner for approval.
8. The Circle Officer then as per direction from the Deputy Commissioner, updates the land record to PP.

Documents to be annexed with Application

1. Gaon Pradhan report (if- applied by NOK)
2. Latest land revenue receipt
3. Copy of Raiyati Khatian issued by Government.

User Fees:

User fees of Rs 50/-

Citizen Charter: Annexure-IV

(Gyanendra Dev Tripathi, IAS)

Commissioner & Secretary to the Govt. of Assam
Revenue & Disaster Management Department
Dispur, Guwahati – 6.

Memo No. RDM-12011(17)/5/2022-LR-REV-R&DM/99 (e-file no: 234314).

Dated Dispur, the 11th November, 2022.

Copy to for kind information:

1. The Chairman, Assam Board of Revenue, Pan Bazaar, Guwahati-01.
2. The Principal Secretary to the Govt. Of Assam, Administrative Reforms & Training Deptt., Dispur, Ghy-06.
3. The Principal Secretary to the Autonomous Council (KAAC, DHAC/BTC).
4. All Commissioners of Divisions.
5. The Director of Land Records & Survey etc., Assam, Rupnagar, Ghy-32.
6. The Inspector General of Registration, Assam, Rupnagar, Ghy-32.

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7. The Deputy Commissioners (All Districts)/ Settlement Officers.
8. The Director of Land Requisition, Acquisition & Reforms, Assam, Rupnagar, Ghy-32.
9. All Sub-Divisional Officers(Civil).
10. All Circle Officers.
11. All Sub-Registrars.

By orders etc.,

Deputy Secretary to the Govt. of Assam
Revenue & Disaster Management Department
Dispur, Guwahati – 6.

Annexure-IVCitizen Charter

Notified Public Service	Designated Public Servant (DPS)	Designation of Appellate Authority	Documents to be enclosed along with the Application	Application Fees
Conferring ownership rights to Occupancy Tenants	Deputy Commissioner	Commissioner & Secretary, Revenue & DM Department	<ol style="list-style-type: none"> 1. Gaon Pradhan report (if- applied by NOK) 2. Latest land revenue receipt 3. Copy of Raiyati Khatian issued by Government. 	Rs 50/-